

Dear COE student organization officers and faculty advisors,

The College of Engineering recommends that all COE-sponsored student organizations continue to utilize remote engagement for all club activities throughout fall term.

All College SSO wishing to conduct an in-person activity during the fall term will be required to complete an activity resumption form. (When reviewing the linked resources below, mentally replace “research activity” and “research” to “SSO activity” and “SSOs.”)

[Keep Researching and Resumption Guidelines](#)  
[Travel Guidelines](#)

Resumption Request [Instructions](#) and [Form](#)

In completing the request form, please keep in mind the priorities and requirements outlined in the [OSU Resumption Plan](#), along with any mitigating strategies you intend to implement for your event to minimize the risk and spread of the COVID-19 virus. Your SSO faculty advisor should email the completed form to me ([scott.paja@oregonstate.edu](mailto:scott.paja@oregonstate.edu)) and Tarrigon Van Denburg ([tarrigon.vandenburg@oregonstate.edu](mailto:tarrigon.vandenburg@oregonstate.edu)).

Resumption of in-person activities within COE will be values-based and guided by a set of nine priorities and seven requirements established by the university. We will apply an evaluative approach for any SSO seeking permission to engage in-person activity prior to the start of the 2021 winter term.

Requests for in-person activities will be reviewed as they are received. Unclear or incomplete requests or proposed approaches may cause delays in approval. In some cases, you may be asked to provide additional documentation. After proposals are reviewed, activities listed in the submission will require additional coordination with school operations managers and building managers to ensure that the proposed areas of activity are accessible.

COE will update its guidelines for in-person activity on an ongoing basis, pending forthcoming guidance from the university, the Oregon Health Authority and the Governor’s Office.

Best,

**Scott N. Paja, Ph.D.** ([he/him/his](#))

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