

COE CAREER CENTER

HANDSHAKE + OTHER RESOURCES

Find jobs, interview, explore options,
and more!

Webinar Wednesday, January 2022



Oregon State
University

Where Can I Get Career Assistance?

Online

<http://www.career.oregonstate.edu/engineering>

Online tools, resume samples, web resources &
comprehensive career guide

Drop-ins with COE Career Assistants

Johnson Hall 124

See website above for drop-in advising schedule
starting week 2

COE Career Advisor Appointments

Book via Handshake:

oregonstate.joinhandshake.com



Johnson Hall

COE Career Center:

Come in the front door,
go down the hall to your right.

Tool #1: A hub for jobs & events: handshake

1. Handshake is OSU's **university-wide job & internship board and tool for networking with employers.**
 - Used by 400,000+ employers and 900 universities.
 - Includes 100% of Fortune 500 companies.
 - Thousands of jobs and internships posted specifically for OSU.
 - Includes on-campus jobs, post-graduation, short term, internships, etc.
2. Sign up for **career fairs**, workshops, lectures, and webinars every term. Many are specific to COE and/or your major.
3. Make **engineering-specific career advising** appointments.
 - Space is limited, so plan ahead. Don't forget about drop-ins with career assistants!
 - Under "Career Center" tab.

You Already Have an OSU Handshake Acct

Find the link at the COE Career website:

<https://career.oregonstate.edu/engineering>

or log in directly at

<https://oregonstate.joinhandshake.com/>

You can still use Handshake **after graduation** -- just update your email.

Important **not** to just Google "Handshake"; you want the **OSU-specific portal**.

College of Engineering | Career Development Center

career.oregonstate.edu/engineering

Apps

Reading list

Oregon State University

Career Development Center » College of Engineering

STUDENTS EMPLOYERS ALUMNI FACULTY & STAFF ABOUT US

WHAT CAN I DO WITH MY MAJOR? FIND A JOB OR INTERNSHIP COLLEGE OF ENGINEERING

ONLINE TOOLS

Handshake

Explore thousands of jobs and employers, career expos, workshops and more.

vmock

Obtain instant and personalized feedback on your résumé or CV.

Focus²

Get a free [career assessment](#). Explore careers, job outlooks and your working personality.

Welcome Back Beavers!

THREE WAYS TO GET CAREER ADVISING THIS FALL:

1 -- Book an appointment ahead of time via [Handshake](#)

2 -- Contact us via the email button [Email the COE CDC](#)

3 -- Stop by our [Same Day Appointment & Drop-In Zoom room](#)

COE CAREER DEVELOPMENT CENTER
SAME DAY APPOINTMENT &
DROP-IN ADVISING HOURS
(all times PST):

Complete Your Handshake Profile

- Upload your resume
- Add experience
- *Optional:*
 - Allow employers who have been approved by OSU to **view your profile**.
 - Unlock your GPA so employers can see it.

Education



Oregon State University primary education

Masters, College of Engineering

Major in Computer Science

Cumulative GPA: 3.6 

Your profile is 35% complete



Add Work Experiences

Add Organizations

Add Skills

Add Documents

✖ Your profile is hidden from employers

By marking your profile as private, over 300,000 employers cannot search for you or message you about job or internship opportunities.

Make Profile Public to Employers

Documents



You have 1 document. Click Manage Documents to select which ones to show publicly on your profile. Add your resume, cover letters, and other documents.

Manage Documents

Handshake: Search for Jobs and Employers

- Select the “Jobs” tab
- Common Filters (click Filters button)
 - By keyword (e.g. “GIS”, “Python”)
 - By location – choose a 5, 50, 100 mile radius around where you want to live
 - By industry (e.g. “Road Construction”; “Medical Technology”)
- Favorite **jobs** to get application deadline reminders and **companies** to get new job recommendations.
- The more jobs you favorite, the more Handshake will **suggest similar jobs**.
- **TIP:** don’t search by “major”, or your search will return all jobs that accept any majors

The screenshot shows the Handshake job search interface. At the top, there is a search bar with the placeholder text "Job titles, employers, or keywords" and a location filter with the placeholder text "City, State, Zip Code, or Country". Below the search bar, there are several filters: "finance", "marketing", "analyst", "accounting", "research", "investment banking", "software", "business", "health", and "information technology". There are also buttons for "Full-Time Job", "Part-Time", "Internship", and "On-Campus". A "Filter" button with a dropdown arrow and a "Clear All" button are also present. The main content area shows a list of jobs. The first job is "Marketing and Sales internship in..." by Joyous in Portland, OR, a Full-Time Internship. The second job is "Journalism Intern" by Society Page LLC, a Remote Unpaid Part-Time Internship in Portland, OR. The third job is "Communications and Member..." by Health Care for All Oregon in Portland, OR. On the right side, there is a detailed view of the "Marketing and Sales internship" by Joyous, showing the application deadline (June 30th, 2020) and a match score for the user's preferences (Major, GPA, School Year, U.S. Work Authorization).

Tool #2: Vmock: Have a Robot Read Your Resume

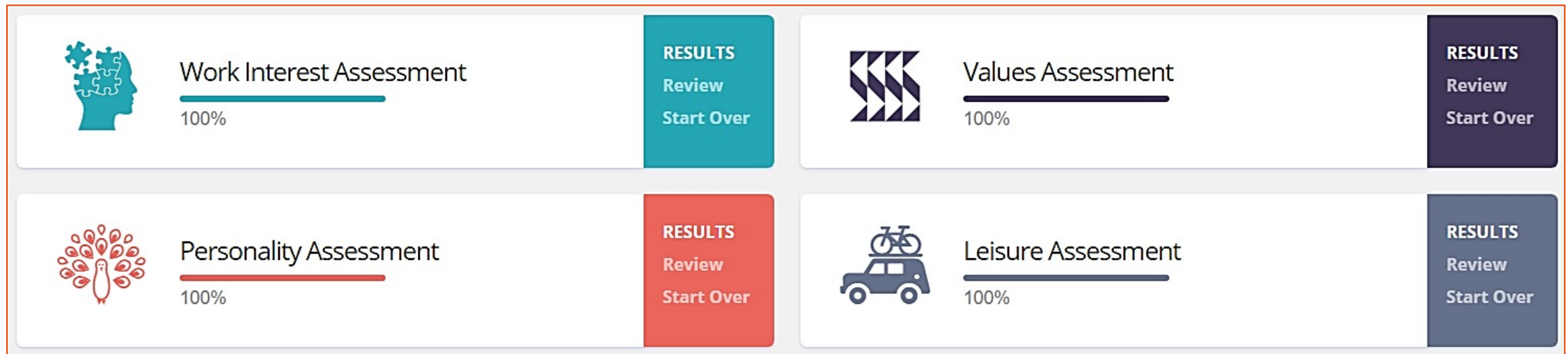
1. **Create Your Resume:** Based on your experiences, skills, etc. and *tailor it* to a specific opportunity.
2. **Upload:** Your resume on VMock as a PDF. 10 uploads available per year.
3. **Get Feedback:** Individualized, point-by-point guidance on how to make your resume better.
4. **Improve Your Score:** Toward the green zone. *Note* many great OSU resumes end up in the orange zone; focus more on the feedback than the percentage or color rating. Use Vmock as an iterative tool, not just one time.



Use Vmock as a final check before applying or before making a career advising appointment.

Tool #3: Career Exploration

- Focus 2 is a **free, self-paced**, online career exploration tool.
- Assess your personality, interests, values, and occupations.
- Take an “Am I Career Ready?” assessment for next steps to get more prepared.
- Inform **major-related discussions** with academic advisors and career advisor appointments.



Tool #4: StandOut – Video Interview Practice

- Complete a practice interview with **built-in questions**.
- **Watch** your recorded video.
- **Pay attention** to body language, answers, umms, and voice.
- The comprehensibility score will give you a clue if you are easy for others to understand.
- **Practice** as **many times** as you want!

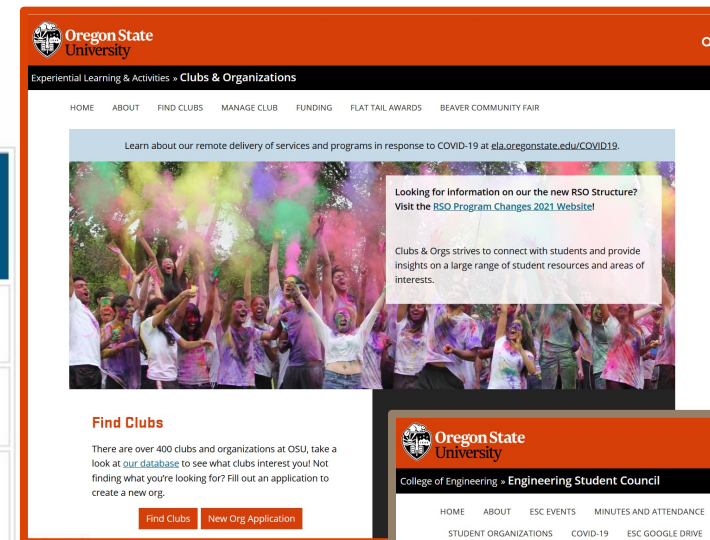


What Employers Are Looking For – Interns

Figure 2: Deciding factor between two equal candidates for internships and co-ops,

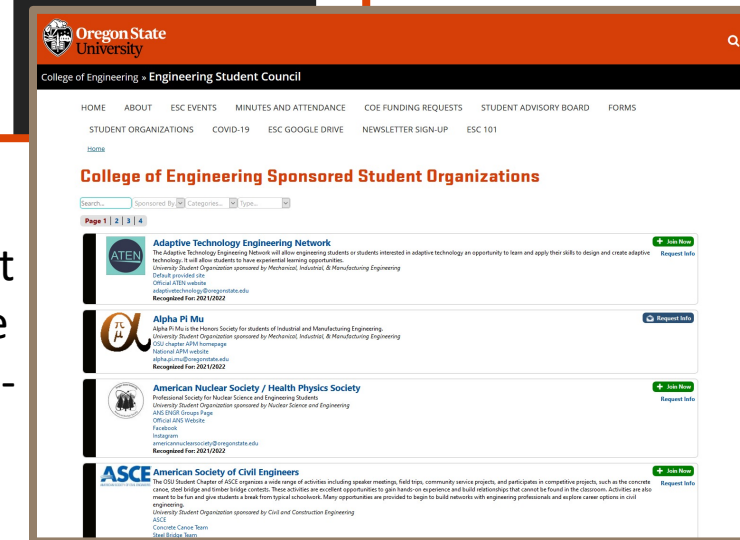
ATTRIBUTE	PERCENTAGE THAT DEEM ATTRIBUTE "VERY" TO "EXTREMELY INFLUENTIAL"
Has held leadership position	65.0%
Major	61.0%
Has participated in extracurricular activities	59.1%
High GPA	44.4%
Has done volunteer work	35.9%
School attended	11.3%

Source: 2021 Internship & Co-Op Survey Report, National Association of Colleges and Employers



<https://clubs.oregonstate.edu/>

<https://groups.engr.oregonstate.edu/esc/college-engineering-sponsored-student-organizations>



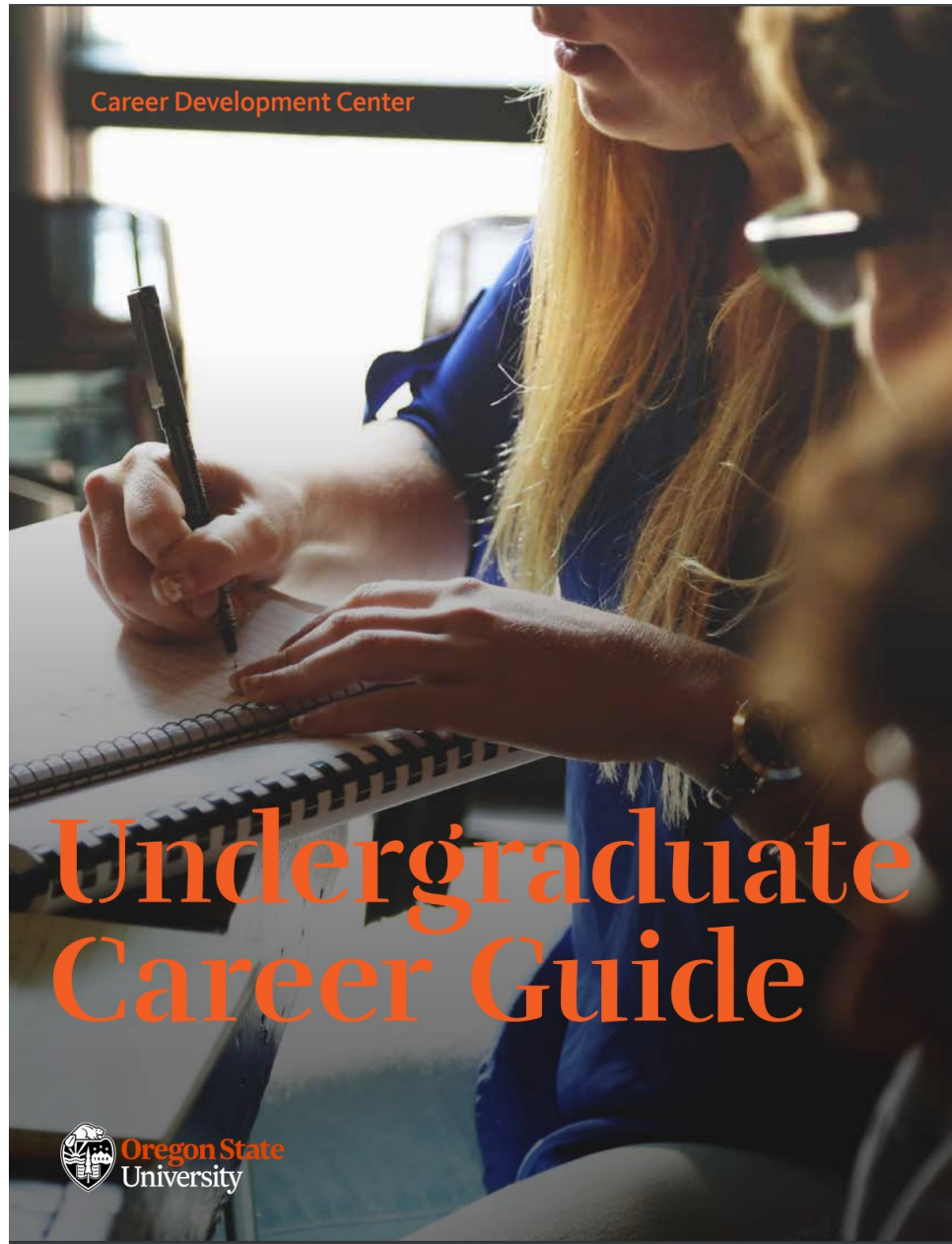
What Employers Are Looking For – New FT Hires

NACE Career Readiness Competencies:



FIGURE 7: Influence of Attributes

ATTRIBUTE	2021 AVERAGE INFLUENCE RATING*
Has completed an internship with your organization	4.5
Has internship experience in your industry	4.3
Major	3.8
Has held leadership position	3.6
Has general work experience	3.6
Has been involved in extracurricular activities (clubs, sports, student government, etc.)	3.4
High GPA (3.0 or above)	3.2
Has no work experience	3.2
Has done volunteer work	2.8
School attended	2.5
Is fluent in a foreign language	2.1
Has studied abroad	1.8
Other	3.9



Find all these tools online,
along with our comprehensive
career guide!

career.oregonstate.edu/engineering

**Good luck &
*Happy New Year!***