Job Title: Network Admin / Programmer

Job Overview
A small biotech company in Philomath, Oregon, is looking for a full-time, in-house person to administer networks and perform general IT duties. The custom nature of our research equipment necessitates some programming as well. The retiring network administrator will overlap with the new administrator’s employment and will continue to be available for consultation.

Contact: jobs@gene-tools.com

Responsibilities and Duties
- Network administration
- Manage information technology and computer systems
- Plan, build, organize, control and evaluate IT and electronic data operations
- Ensure security of data, network access and backup systems
- Coordinate outside consultants
- Assist in-house users

Qualifications
- Skilled in Linux network administration, general IT duties and website development.
- Basic knowledge with Drupal CMS is desirable.
- Applicants should have a good working knowledge of Debian and Ubuntu servers, Juniper gateways, PHP, Python, VB6 and Java.
- A bachelor's degree is required. A degree in computer science or a closely related field is strongly preferred. Applicants should have two years of experience in network management and a detailed knowledge of industry’s best practice processes.
- A start date prior to June 1, 2018 is strongly preferred.

Benefits
- A competitive salary based on experience
- Profit-sharing beginning after two years of employment
- Subsidized group health insurance
- Contribution to a Simple retirement plan
- Flexible hours

Contact: Please email resume and a list of references to: jobs@gene-tools.com

About Gene Tools, LLC
Gene Tools, LLC is a small company of 15 employees that produces and markets Morpholino oligos for antisense applications and ancillary products for basic research. It is located in a 20,000 sq. ft. manufacturing facility in a rural setting not far from the campus of Oregon State University. Gene Tools, LLC, established in 1997, is a small, family-owned and operated, privately-held biotech company. Because we are a small company, employees have the opportunity to do many different tasks and are relatively self-directed.