Job Title: Network Admin / Web Developer

Job Overview
A small biotech company in Philomath, Oregon, is looking for a full-time, in-house person to administer networks and perform general IT duties. Developing and maintaining websites will be a principal responsibility. The retiring network administrator will overlap with the new administrator’s employment and will continue to be available for consultation.

Contact: jobs@gene-tools.com

Responsibilities and Duties

- Network administration
- Finish development of commerce website
- Manage information technology and computer systems
- Plan, build, organize, control and evaluate IT and electronic data operations
- Ensure security of data, network access and backup systems
- Coordinate outside consultants
- Assist in-house users

Qualifications

- Skilled in Linux network administration, general IT duties and website development.
- Prior knowledge or ability to rapidly attain proficiency in Drupal is required. Knowledge of other web development frameworks is desirable.
- Applicants should have a good working knowledge of Debian and Ubuntu servers, Juniper gateways, PHP, Python and Java.
- A bachelor's degree is required. A degree in computer science or a closely related field is strongly preferred. Applicants should have two years of experience in network management and a detailed knowledge of industry’s best practice processes.
- A start date prior to June 1, 2018 is strongly preferred.

Benefits

- A competitive salary based on experience
- Profit-sharing beginning after two years of employment
- Subsidized group health insurance
- Contribution to a Simple retirement plan
- Flexible hours

Contact: Please email resume and a list of references to: jobs@gene-tools.com

About Gene Tools, LLC
Gene Tools, LLC is a small company of 15 employees that produces and markets Morpholino oligos for antisense applications and ancillary products for basic research. It is located in a 20,000 sq. ft. manufacturing facility in a rural setting not far from the campus of Oregon State University. Gene Tools, LLC, established in 1997, is a small, family-owned and operated, privately-held biotech company. Because we are a small company, employees have the opportunity to do many different tasks and are relatively self-directed.